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TUESDAY, 19 MARCH 2019

TO: THE EXECUTIVE BOARD MEMBER FOR ENVIRONMENT

I HEREBY SUMMON YOU TO ATTEND A MEETING OF THE **EXECUTIVE BOARD MEMBER DECISIONS MEETING FOR ENVIRONMENT** WHICH WILL BE HELD IN THE **REGENERATION MEETING ROOM, COUNTY HALL, CARMARTHEN, AT 2.00 PM, ON TUESDAY, 26TH MARCH, 2019** FOR THE TRANSACTION OF THE BUSINESS OUTLINED ON THE ATTACHED AGENDA.

Mark James CBE

CHIEF EXECUTIVE



PLEASE RECYCLE

Democratic Officer:	Martin S. Davies
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Ref:	AD016-001

A G E N D A

1. DECLARATION OF PERSONAL INTEREST
2. TO SIGN AS A CORRECT RECORD THE DECISION RECORD OF THE MEETING HELD ON THE 12TH FEBRUARY 2019 3 - 4
3. REVIEW OF THE PUBLIC CONVENIENCE OPENING HOURS AT LLANSTEFFAN AND PENDINE 5 - 10

Note:- The press and public are not be entitled to attend the meeting. The decision record will be published normally within 3 working days.

EXECUTIVE BOARD MEMBER DECISIONS MEETING FOR ENVIRONMENT

12 FEBRUARY 2019

PRESENT: Councillor H.A.L. Evans (Executive Board Member).

The following officers were in attendance:

R. S. Waters, Highways and Transportation Manager;
T. Evans, Transport Planning - Strategy and Infrastructure;
M. Jacob, Traffic Engineer;
J. Owen, Democratic Services Officer.

Meeting Room 6, Block 2, Parc Myrddin, Carmarthen – 11:00am - 11:15am

1. DECLARATION OF PERSONAL INTEREST

There were no declarations of personal interest.

2. TO SIGN AS A CORRECT RECORD THE DECISION RECORD OF THE MEETING HELD ON THE 28TH JANUARY 2019

RESOLVED that the decision record of the meeting of the Executive Board Member for Environment held on the 28th January, 2019 be signed as a correct record.

3. OBJECTION TO THE PROPOSED ROAD HUMP ON THE B4312, LLANSTEFFAN ROAD, JOHNSTOWN

The Executive Board Member considered a report which sought approval on proposals to reduce traffic speeds on the B4312, Llansteffan Road, Johnstown where proven evidence of vehicles travelling in excess of the speed limit within an existing 20mph speed limit had been established.

The report outlined that the B4312 Llansteffan Road, Johnstown at its southern end had been the subject of local concerns regarding speeding issues outside Rhydygors and QE High school.

It was reported that following initial consultation on the proposals with statutory consultees, two objections/submissions had been received, as detailed within Appendix 2 to the report together with the officer responses thereto.

The Executive Board Member noted that in partnership with the Police, it was ascertained that the only option that would result in satisfactory reduction in speeds at the southern end of Llansteffan Road, would be the installation of an additional vertical measure in the form of a round top hump and to replace the existing speed cushions located outside Ysgol Rhydygors with a round top hump.

It was recommended that the proposals, as detailed in the Public Notice of the schedule of locations (Appendix 1) be proceeded with.

RESOLVED that the proposals as described in Appendix 1-Public Notice of the schedule of locations be approved.

4. PROPOSED CONTRAFLOW CYCLING - CAERSALEM TERRACE, LLANELLI

The Executive Board Member considered a report which sought approval on a proposal which would allow cyclists to travel against the flow of vehicular traffic along Caersalem Terrace (approx. 100m).

It was reported that the proposal would prevent cyclists having to travel up Station Road to a Roundabout and back down Marsh Street in order to get to the same point (approx. 450m) as shown in Appendix 1 appended to the report.

In addition, the proposal formed part of a wider scheme which included a series of measures that were designed to create and enhance the active travel infrastructure throughout Llanelli. The creation of this contraflow would therefore facilitate a multi modal travel by improving links to Llanelli Railway Station and further afield. A detailed map of the scheme was appended to the report as Appendix 2.

The Executive Board Member noted that following initial consultation on the proposals with statutory consultees, objections had been received as detailed within Appendix 3 of the report together with the officer responses thereto.

With the objections in mind and following subsequent discussions the project team developed two options, detailed within the report. It was therefore, recommended that Option 1 be approved.

In response to a query raised by the Executive Board Member, it was reported that the contraflow proposed had been developed in accordance with the Active Travel (Wales) Act 2013 Design Guidance – ‘DE010, unsegregated contraflow cycling’.

RESOLVED that the proposal to introduce contraflow cycling along Caersalem Terrace, Llanelli as per Option 1 within the report be approved.

EXECUTIVE BOARD MEMBER

DATE

EXECUTIVE BOARD MEMBER DECISION MEETING FOR ENVIRONMENT

26 MARCH 2019

Executive Board Member:	Portfolio:
Cllr. Hazel Evans	Environment

REVIEW OF THE PUBLIC CONVENIENCE OPENING HOURS AT LLANSTEFFAN AND PENDINE

Purpose:

To consider the information contained within this report and to endorse the recommendation of changing the opening hours at Llansteffan public convenience to a twenty four hour basis. It is also proposed that the temporary opening of Pendine (Springwell) public convenience be subject to the same proposal.

Recommendations / key decisions required:

In light of budgetary pressures and the need to reduce operating costs where possible, it is recommended that Llansteffan public convenience be made available on a twenty four hour basis. For the same reason, it is also recommended that the temporary re-opening of Pendine (Springwell) public convenience be made available on a twenty four hour basis.

Reasons:

The comparatively excessive cost of operating Llansteffan public convenience would be significantly reduced by eliminating the need to open and lock the premises on a daily basis. Visitors to this popular tourist location will also benefit from facilities which would provide unrestricted access.

The same reasoning also applies to the temporary opening of Pendine (Springwell) public convenience.

Directorate: Environment		
Name of Head of Service: Ainsley Williams	Designation: Head of Waste & Environmental Services	Tel Nos. / E Mail Addresses: 01267 224500 AIWilliams@carmarthenshire.gov.uk
Report Author: Rhys Davies	Municipal Services & Compliance Manager	01267 224542 RJRDavies@sirgar.co.uk

Declaration of Personal Interest (if any):

None

Dispensation Granted to Make Decision (if any):

N/A

DECISION MADE:

Signed: _____ DATE: _____
EXECUTIVE BOARD MEMBER

The following section will be completed by the Democratic Services Officer in attendance at the meeting

Recommendation of Officer adopted	YES / NO
Recommendation of the Officer was adopted subject to the amendment(s) and reason(s) specified:	
Reason(s) why the Officer's recommendation was not adopted:	

EXECUTIVE SUMMARY

EXECUTIVE BOARD MEMBER DECISION MEETING FOR ENVIRONMENT

26 MARCH 2019

REVIEW OF THE PUBLIC CONVENIENCE OPENING HOURS AT LLANSTEFFAN AND PENDINE

1. BRIEF SUMMARY OF PURPOSE OF REPORT

The Municipal Services Unit oversees the operation and management of nine "Superloos" which are strategically located throughout the county and are subject to an external management contract. The unit also directly manages the operation of six additional facilities which are located in key tourist areas.

Llansteffan public convenience, which is situated in one of our key tourist locations is currently open between 08.00 am and 21.00 pm during the summer period and 08.00 am and 17.30 during the winter period (November to March) on a seven days per week basis.

The opening, locking and cleaning arrangements are currently being provided by our Grounds and Cleansing unit within the Waste & Environmental Services division. As these operatives already undertake litter duties within the vicinity, their services have also been utilised at the toilet facilities. However, in order to undertake the opening, cleaning and locking of the toilet premises, a second daily visit is required for locking.

In order to deliver this service, the current arrangements and associated costs are as follows:

Weekly Costs (Provided by Agency Operative)

Mon – Friday (2 hrs opening & 2 hrs cleaning/closing) = 4 hrs per day @ £12.83 per hour = £256.60

Saturday (2 hrs opening & 2 hrs cleaning/closing @ time and a half) = 4 hrs per day @ £19.24 (1.5 time) per hour = £76.98

Total for agency operative (Mon to Saturday) = £333.56 per week

Weekly Costs (CCC Operative)

Sunday (2 hrs opening & 2 hrs cleaning/closing @ time and a half) = 4 hrs per day @ £21.22 (1.5 time) per hour = £84.88 per week

Additional Costs

Vehicle cost at £4.28 per hour is 14 hrs = £59.92 per week (*7 days x 2 hrs)

Total weekly cost = £478.36 and therefore the total annual cost = **£24,874.72**

Eliminating the need to open and lock this facility would therefore only require one visit per day for cleansing of the toilet block and this visit would be aligned with their general litter duties in the area. This will effectively halve the operating costs which would provide a saving of **£12,437.36** to the Grounds & Cleansing Unit.

Although there has been no recent history of vandalism issues at Llansteffan public convenience, as with any other location, there is increased potential for vandalism where facilities remain open overnight. This could have an impact on maintenance and cleanliness standards. If such problems occurred, then the situation would need to be reviewed and other options may need to be considered.

Pendine car park public convenience (another of our tourist facilities) has recently been closed in order to make way for the new beach front development which will incorporate various additional toilet facilities. Whilst this work is being undertaken (during the summer period - April to September), we will need to temporarily re-open the previously closed toilet facility located at Cliff Walk (adjacent to the Springwell public house) in order to offer adequate toilet cover during the peak holiday period. The toilets at Pendine beach car park were previously open on a 24 hour basis with no history of any significant issues. It is therefore also proposed that the reopening of the Cliff Walk facility be on a 24 hour basis for the same reasons and to keep this temporary operational cost to a minimum.

2. OTHER OPTIONS AVAILABLE AND THEIR PROS AND CONS

An alternative option would be to replace all six existing doors at Llansteffan public convenience with new doors to include automatic locking mechanisms whereby the opening and locking times could be automatically set. This again would eliminate the need for multiple visits by the operative. This option will however require a capital investment of approximately £1,000 - £1,500 per door (for six doors) and could also impact maintenance costs due to more complex equipment repairs over time.

DETAILED REPORT ATTACHED?	NO
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IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :
Signed: **Ainsley Williams** **Head of Waste & Environmental Services**

Policy and Crime & Disorder	Legal	Finance	ICT	Risk Management Issues	Staffing implications	Physical Assets
YES	NONE	YES	NONE	NONE	YES	YES

1. Policy, Crime & Disorder and Equalities

As with any toilet facility which remains open overnight, there is a potential risk of increased incidents of vandalism. Should this prove to be an issue then the situation would be reviewed and other potential options considered.

3. Finance

The recommendations outlined in this report will reduce the current Grounds & Cleansing service cost by approximately £12,500.00

6. Staffing Implications

The number of hours per day (Monday to Saturday) for the agency staff operative will reduce by half.

The number of overtime hours for the Grounds & Cleansing operative on Sundays will reduce by half.

7. Physical Assets

As with any toilet facility which remains open overnight, there is a potential risk of increased incidents of vandalism. This could have an impact on the building maintenance costs. Should this prove to be an issue then the situation would be reviewed and other potential options considered.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below
Signed: **Ainsley Williams** **Head of Waste & Environmental Services**

- 1. Scrutiny Committee - N/A
- 2. Local Member(s) N/A
- 3. Community / Town Council - N/A
- 4. Relevant Partners - N/A
- 5. Staff Side Representatives and other Organisations - N/A

Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:
THERE ARE NONE

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